Locating Journal Articles

Whether you have located an article in a database, bibliography, or other resource, the following steps will show you how to determine if the article is available in the library or one of the library’s full-text databases.

1. Find the bibliographic information (author, title, journal title, volume, issue, date, and page numbers) for the journal that you need.

2. Go to the library homepage and select NSU Journal List. Type the name of your journal in the search box and press search or enter.

3. If the journal is available you will see a list of databases with the dates and/or the message to “search the catalog.”

4. If the article is full-text in a database, select the specific database and a column of years will appear on the right hand side of the screen. Select the year you need and a list with the volume, issue, and month or quarter will appear on the screen. Select the issue and the table of contents will appear. Scroll down the table of contents until you find the title of the article. Select PDF full-text or HTML full-text.

5. If you need to use “search the catalog” this will lead you to the library holdings in the online catalog. If the journal is not available you will see a message indicating no holdings. If the journal is listed, click on the title in orange and this will show you the dates and format: print, microformat or current. Go to the Serials-Media center on the third floor to locate the journal.

6. If the journal is not available in either print or electronic format you will need to use interlibrary loan. The link is available with the journal links and also on the library homepage.

IMPORTANT: If you have problems using the databases, the NSU Journal List, or locating articles ask a reference librarian for help.