TEMPERATURE IN LIBRARY BUILDING

Due to the inadequacies of the cooling system the temperature in the building is frequently too high for comfort, health, or productivity of the faculty and staff as well as users.

Accordingly, the following procedure will be followed:

1. When the temperature in any area within the library reaches 85°, the personnel of that area closes the area, transferring the telephone calls and as much of their work as possible to another area of the building.

2. When the temperature in three of the public service areas reaches 85°, the entire building is closed. The public service areas are Circulation, Government Documents, Reference, Serials, and the Research Center.

3. The Director of Libraries notifies the offices of Vice President of Academic Affairs and Director of the Physical Plant when the building is being closed for reasons of temperature.